

Sarah Baartman District Municipality [SBDM] is committed to employment practices that redress past imbalances in respect of race, gender, creed and disability and furthermore invites suitably qualified applicants to submit a detailed application for the following positions. Applications from females are encouraged.

SBDM draws the attention of all applicants to its decision to relocate its head office outside the Nelson Mandela Metro municipality and further confirms that the relocation process will take place in the near future

DIRECTOR : PLANNING AND ECONOMIC DEVELOPMENT
5 YEAR FIXED TERM CONTRACT

TOTAL PACKAGE R768 305 – R987 820 PER ANNUM

JOB REQUIREMENTS

- B Degree in Development Studies or Economics or relevant B Degree in town and regional planning or equivalent.
- Completion of the minimum competency requirements as contained in the Municipal Regulations on Minimum Competency Levels, Gazette No. 29967 of 15 June 2007, i.e. South African Qualifications Authority Qualification ID No. 48965 for Accounting Officers of municipalities, e.g. CPMD, MFMP, etc. is recommended.
- If a newly appointed person is not in possession of this Competency, he/she must complete it within eighteen (18) months from the date of employment, in accordance with Government Notice Number 91 of 3 February 2017, as promulgated in Government Gazette No. 40593.
- Five years experience at senior management level.
- Exposure to planning and development and integrated development planning and/or related disciplines such as local economic development and tourism, Town Planning and Land use Management and Geographic Information Systems.
- Competencies as set out in the Local Government Regulations on Appointment and Conditions of Employment of Senior Managers, GNR 21, GG 37245 dated 17 January 2014.

KNOWLEDGE, SKILLS AND COMPETENCIES

The municipality is seeking a strategic thinker for this role who

- Can demonstrate executive disposition and, conceptual, judgemental and interpretative abilities.
- Provide attention and prompt response to community related queries and specific priorities and mandates of Council.
- Must be able to plan and organise, control resources, communicate, negotiate and, place emphasis on time and service level standards.
- Must be performance and deadline driven.
- Must be able to handle change and deal effectively with risk.

KEY PERFORMANCE AREAS:

- Development of the department's long and short term programs to support the service delivery priorities of the municipality's Integrated Development Plan.
- To oversee the capital and operational budgeting requirements for projects and to enable effective functioning of the department.
- To initiate and lead research into policy provisions and regulations in accordance with legislative prescripts.
- To provide an advisory service to the municipality town and regional planning issues, performance management, Integrated Development Planning processes and procedures, performance, Local Economic Development and Tourism strategies.
- To provide guidance and support to the municipality on matters of legislative compliance, good governance, legal and procedural matters pertaining to the functional area of the directorate.
- To maintain oversight and accountability for all Town and Land Use Management and Local Economic Development and Tourism projects, programs and activities of the function located within the directorate.
- Facilitate the preparation and adoption of the appropriate planning instruments for the district and local municipalities in accordance with the provincial and national legislation.
- Drive synergy in the development and implementation of Local Economic Development and Tourism programs in partnership with all key stakeholders.
- Define the architecture and manage the Geographic Information System platform as an Intellectual tool to support decision making with regards to spatial planning, land use management and other developmental planning related Information.

- Mainstream matters pertaining to youth, women and the disabled in the projects and programmes of the department.
- Manage the policy directives, systems, procedures and timelines associated with the preparation, consultation, implementation and review of the Integrated Development Plan.

THE CLOSING DATE IS FRIDAY 30 JUNE 2017

Applications must be submitted on the Annexure “C” application for Senior Managers to the MANAGER: CORPORATE SERVICES or contact extension 041 – 508 7001 or 041 – 508 7117 for further information. Applications containing detailed Curriculum Vitae with certified copies of qualifications must be posted directly to the **MANAGER: CORPORATE SERVICES section in an envelope marked “CONFIDENTIAL” and stating the position applied for. P.O. Box 318, PORT ELIZABETH, 6000.**

The following conditions are applicable:

- All applications or CV’s received after the closing date will **NOT** be accepted.
- All applications or CV **MUST** be on the **Annexure “C”** application for Senior Managers.
- All faxed, public institution Z83, Department of Labour or other municipality’s application forms will **NOT** be accepted.

The Council reserves the right not to make an appointment. The District Municipality also does not notify applicants whose applications were unsuccessful except those invited for interviews. Applicants not contacted within six weeks of the closing date should accept that their applications were unsuccessful; however they are thanked for showing interest in the District Municipality.

NOTICE NO 46 of 2017

**DM PILLAY, THE MUNICIPAL MANAGER, SARAH BAARTMAN DISTRICT
MUNICIPALITY PO BOX 318, PORT ELIZABETH, 6000**